

# Writing NSW Grants

## 2019 guidelines, terms & conditions

### Writing NSW Emerging Writing Organisation Grants

Emerging Writing Organisation Grants are awarded by Writing NSW (formerly NSW Writers' Centre) to support emerging writing organisations, groups and collectives across the state. The aim of the grants is to foster a vibrant, diverse and innovative writing culture in the state.

Emerging organisations must have started operating no earlier than 1 January 2016 and successfully delivered at least one activity to support writers and writing culture. They must not have previously received a grant of \$5000 or more from State, Territory or Federal governments or their agencies. At least one grant will be awarded to an organisation based in regional NSW or Western Sydney, provided an application is received that meets all of the grant criteria.

Funding may be used to assist emerging organisations, groups or collectives to deliver projects such as, for example:

- Events or other writing-related activities
- Development of digital or other platforms for writing
- New forms of support or audience development for writers
- Collaborative writing-related projects

Applicants are eligible to apply for organisational capacity building projects but must demonstrate outcomes directly related to writers or writing culture. Applicants will be required to submit a detailed budget for the project to be funded by the grant.

**Funding available: up to 2 grants of \$5000 each (plus GST)**

**Closing date: 28 July 2019**

**Project period: 1 February 2020 to 31 December 2020**

### How to apply

Applications must be submitted online through the Smarty Grants system by midnight on the closing date.

Applicants will be notified of the outcome by email approximately 12 weeks after the closing date.

### Selection criteria

- Quality of the application and its contribution to a vibrant, diverse and innovative writing culture in NSW
- Track record of the organisation, group or collective in delivering previous writing-related projects
- Cost effectiveness of the project budget
- Capacity of the applicant to deliver the project

### Supporting Material

Applicants will need to provide the following documentation with their application:

- A support document of up to 3 pages, describing the organisation's structure, aims and previous contributions to writing culture in NSW, submitted as a PDF;
- Two letters of support, submitted as a single PDF of no more than 4 pages total. Letters of support will be accepted from individuals or organisations in the writing sector who are familiar with the organisation, group or collective applying for the grant.

### Who can apply

- Applicants must be emerging organisations, groups or collectives that began operating no earlier than 1 January 2016 and are based in NSW;
- The project applied for must take place in NSW;

- Applicants must not have previously been funded by Create NSW (formerly Arts NSW) either directly or through devolved funding for the same activity, or have a current application pending with Create NSW;
- Organisations must not have previously received a grant of \$5000 or more from State, Territory or Federal governments or their agencies and must not have a current application pending with any of these funding bodies;
- The primary purpose of the organisation must be writing-related;
- If the organisation is not incorporated it must submit the names of two individuals aged 18 or over who are involved in the project to whom the grant monies will be paid;
- The nominated individuals must be Australian citizens or have permanent resident status in Australia;
- Late or incomplete applications will not be assessed;
- Grants cannot be retrospective: funds are only provided to undertake projects or activities that are within the specified project period;
- At least one Emerging Writing Organisation Grant will be awarded to an organisation based in regional NSW or Western Sydney (as defined by Create NSW), provided an application is received that in the opinion of the selection panel meets all grant criteria, including that of fostering a vibrant, diverse and innovative writing culture in the state;
- All other considerations being equal, Writing NSW members will be given priority.

### Assessment process

Applications will be assessed by a panel appointed by Writing NSW. Panel recommendations will be submitted to Create NSW for formal approval by the Minister.

Assessors' decisions are final and will not be reviewed. Individual feedback cannot be provided.

### Successful Applicant Requirements

#### *Payment*

Writing NSW will contact successful applicants to request a Tax Invoice from the organisation or each of the nominated recipients for their half of the grant amount. The grant amount does not include GST. If you are registered for GST, please add this amount to

your invoice. Successful applicants who do not have an ABN will be required to complete a Statement by Supplier.

Payment will be made by direct transfer to the applicant's nominated bank account.

#### *Acknowledgment*

Successful grant applicants must include the following acknowledgment on all resulting published works and promotional material, whether in print or digital:

This project is supported by a Writing NSW Grant, under a devolved funding program run by Writing NSW on behalf of the NSW Government and Create NSW.

#### *Acquittal*

Successful applicants must submit a completed acquittal report through Smarty Grants within four weeks of completion of the project.

#### *Use of grant funds*

Grant funds must be used as detailed in the application unless prior written permission to vary the terms of the grant is obtained from Writing NSW.

#### *Reproduction of work*

By accepting a grant, successful applicants give permission for information from their application and acquittal, including from their sample of work, to be reproduced in print or digital forms by Writing NSW and/or Create NSW.

