



**NSW WRITERS' CENTRE INC.
ABN 55 552 981 839**

**MINUTES OF THE 29TH ANNUAL GENERAL MEETING
by Zoom conference
Monday 21 June 2021 at 6.00pm**

PRESENT:

Jane Pochon, Alison Green, Adam van Rooijen, Nardi Simpson, Eliza Twaddell, Jane McCredie, Phebe Chan, Eleanor Limprecht, Shankari Chandran

APOLOGIES:

Roanna Gonsalves

1. WELCOME

The Chair, Jane Pochon, welcomed all members to the meeting. Board member Nardi Simpson delivered a Welcome to Country.

2. 28TH ANNUAL GENERAL MEETING MINUTES

Minutes of the 28th Annual General Meeting of Members of 22 June 2020, as circulated, were noted as having been recorded and signed in accordance with the Constitution and were accepted by unanimous vote.

3. ADOPTION OF THE 2020 ANNUAL REPORT

The 2020 Annual Report, comprising the Chair's Report, CEO's Report and Financial Statements and Auditor's Report, as circulated and tabled, was presented and accepted by unanimous vote.

4. ACCEPTANCE OF 2020 FINANCIAL STATEMENTS AND AUDITOR'S REPORT

The 2020 Financial Statements and Auditor's Report, as circulated and tabled, were presented. The Chair, Jane Pochon, advised that no proxies had been received. The 2020 Financial Statements and Auditor's Report were accepted by unanimous vote.

5. ELECTION OF DIRECTORS

Two vacancies were announced as available for the position of Elected Director. The Chair, Jane Pochon, advised that no proxies had been received for the proposed resolutions. The following candidates were proposed:

Adam van Rooijen (Elected Director)

Eliza Twaddell (Elected Director)

The membership voted and both candidates were elected unanimously for a three-year term.

The meeting closed at 6.10pm.

Signed as a correct record:

A handwritten signature in cursive script that reads "Jane Pochon".

Jane Pochon
Chair

Dated: 21 June 2021