



WRITING  
NSW

**PROXY FORM**  
**ANNUAL GENERAL MEETING**  
**to be held on 16 June 2026**  
**NSW Writers' Centre Inc ABN 55 552 981 839**

The NSW Writers' Centre Inc. operates under the business name Writing NSW.

**Member Name:**

**Member Number:**

Dear Member,

If you wish to appoint a proxy to vote on your behalf at the AGM on Tuesday 16 June 2026 and any adjournment or postponement of that meeting, please complete and lodge this form by 9am on Monday 15 June 2026.

Alternatively, you may vote on the proposed resolutions in person at the AGM.

**Appointment of proxy**

I, being a voting member of The NSW Writers' Centre Inc, appoint either:

The Chair of the AGM  
(Mark with an X)  
OR

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*Please write the name of the person you are nominating if this person is someone other than the Chair of the AGM*

or failing him/her (or if the box is not marked and no proxy is specified above), the Chair of the AGM, as my proxy to vote for me and on my behalf and to vote in accordance with the following instructions (or, if no instructions are given, as the proxy sees fit) at the AGM and at any adjournment or postponement of the AGM.

**Record your vote**

If you wish to direct your proxy how to vote on the following resolution, please mark X in the appropriate box below.

**Item 2 Acceptance of 2025 Annual Report  
'That the 2025 annual report is received.'**

<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Note: If you mark more than one box, your vote will be invalid.*

**Item 3 Acceptance of 2025 Financial Statements and Auditor's Report  
'That the 2025 financial statements and auditor's report are received.'**

<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Note: If you mark more than one box, your vote will be invalid.*

**Item 4 Election of Directors**

"That Chloe Michele, having retired in accordance with the director rotation provisions of the Constitution, and being eligible, be re-elected as a director of Writing NSW.."

<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Note: If you mark more than one box, your vote will be invalid.*

**You must sign here**

**IMPORTANT:** This section must be signed in accordance with the instructions attached, otherwise this form will be invalid.

\_\_\_\_\_  
Signature of Member

\_\_\_\_\_  
Name of Member

\_\_\_\_\_  
Date

## **Instructions:**

### **Appointment of a proxy**

The appointment of a proxy relates only to AGM business. A Voting Member is entitled to attend and vote at the AGM, and is entitled to appoint a proxy to attend the AGM and vote on their behalf on any resolution or procedural motions which may be proposed at the AGM.

### **How to appoint and lodge a proxy**

If you wish to appoint the Chair of the AGM as your proxy, mark the appropriate box. If you wish to appoint a person other than the Chair of the AGM as your proxy, please insert the name of that person in the space provided. If you leave this section blank, or your named proxy does not attend the AGM, the Chair of the AGM will be your proxy. A proxy need not be a Member of NSWWC.

### **How do I vote on items of business?**

You may direct your proxy how to vote by placing a mark in one of the boxes opposite the resolution. If you do not mark any of the boxes opposite the resolution, your proxy may vote as he or she decides. If you mark more than one box opposite the resolution, your vote on the resolution will be invalid.

### **Signing the proxy under power of attorney**

If you are signing this proxy under a power of attorney, the Returning Officer must receive a certified copy of the power of attorney by post, by scanned copy via email, by hand to the address, email address indicated in these instructions no later than 9am on Monday 15 June 2026.

### **How to lodge this proxy form:**

Please return the form (and any power of attorney) by no later than later than 9am on Monday 15 June 2026 to:

Andrew Glassop, Returning Officer

By post:            Writing NSW  
                         PO Box 1056  
                         Rozelle NSW 2039

By scanned  
copy via  
email:            [events@writingnsw.org.au](mailto:events@writingnsw.org.au)